

Richcroft, Inc.

Executive Plaza IV

11350 McCormick Road, Suite 700

Hunt Valley, MD 21031

Note: Submit this application by fax @: 410-316-9531 or by e-mail to:

Richcroft88@outlook.com

Employee Application

Date: _____

How were you referred: _____

First Name: _____ Middle Name: _____ Last Name: _____

Address: _____

Home Phone: _____

_____ Zip code: _____

Cell Phone: _____

E-Mail Address: _____

Position(s): _____

Counties in which you will work: _____

Are you older than 18? Yes No

Is your driver's license valid? Yes No

Do you have any points on your driving record? Yes No If yes, how many? _____

Are you a high school graduate? Yes No Date of graduation: _____

Location of high school: _____

College: _____

Are you med certified? Yes No If so, give agency name: _____

Have you ever been med certified? Yes No

Nurse name: _____ Date: _____

Have you ever applied for a position with this agency, or have you ever worked for this agency?

Yes No

Please explain: _____

EMPLOYMENT HISTORY

COMPLETE THE FOLLOWING WORK HISTORY QUESTIONS, IN REVERSE ORDER, BEGINNING WITH YOUR PRESENT/LAST EMPLOYER. YOUR FAILURE TO ANSWER ALL QUESTIONS COULD DELAY THE PROCESSING OF YOUR APPLICATION.

EMPLOYER _____ DATES (FROM/TO)_____

ADDRESS _____ TELEPHONE NUMBER _____

SUPERVISOR _____

SPECIFIC DUTIES _____

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SPECIFIC DUTIES _____

AS A WRITING SAMPLE, WE WOULD LIKE ALL APPLICANTS TO ANSWER ONE (1) OF THE FOLLOWING QUESTIONS USING THE LOWER PORTION OF THIS PAGE.

1. The strengths in my personality, education, and experience that I will bring to working in the residential program are . . .
2. My goals in the Human Services Field are . . .
3. My most interesting accomplishment in working with disabled people was . . .